Faculty of Food and Biochemical Technology University of Chemistry and Technology, Prague	
Title	**DECREE No. FPBT/352/3/2026**
Subject	**Admission Proceedings for Admission to Doctoral Study Programmes at FFPT for the Academic Year 2027/2028**
Applicability	Faculty of Food and Biochemical Technology
Effective from	
Effective to	31. 12. 2027
Revision	-
Cancelled	-
Prepared by	FFPBT Dean's Office - 352
Issued by	Doc. Ing. Aleš Rajchl, Ph.D.

This translation is provided for convenience only. The Czech version is the legally binding version. In case of any inconsistency or ambiguity, the Czech version shall prevail.

Article 1
Introductory provisions

This decree sets forth the time schedule and specifies the conditions of the admission proceedings for admission to doctoral study programmes (hereinafter "DSP") and to double degree doctoral study programmes in cooperation with foreign universities (hereinafter "DD DSP") for the academic year 2027/2028 at the Faculty of Food and Biochemical Technology of University of Chemistry and Technology, Prague (hereinafter "faculty").

Article 2a
Time schedule of admission proceedings for admission to DSP and DD DSP

Supervisors enter suggested framework topics of dissertation in SIS	by 31.12.2026
Approval of suggested framework topics of dissertation at the faculty	by 15. 1. 2027
Public announcement and publishing of framework topics of dissertation	by 15. 1. 2027
Delivery of applications	**by 15. 3. 2027**
Informing the candidates about the date of interview	by 31. 3. 2027*
Interviews	April 2027*
Informing the candidates about the result	by 30. 4. 2027*
Supervisors enter applicants who need a visa to the MobIS system**	within 7 days after the decision on admission to study has been issued
Enrolment in study	1. 9. 2027

* For applicants to a DD DSP, the deadline for notification of the date of the interview and the period for the interview shall apply only to the interview at FFBT of UCT. The date of the interview at the partner university is subject to the schedule and deadlines of the partner university. The notification of admission results may be affected by the admissions process schedule and administrative deadlines in accordance

with the legal regulations of the partner foreign university. In such cases, the affected applicants will be notified accordingly.

** Regardless of the expected status – student/employee – or the planned funding. Information: Welcome Office.

Article 2b
Admission proceedings outside the time schedules stated in Articles 2a

The Dean may, upon a proposal by the heads of the units supervising the doctoral students, announce an extraordinary date of admission examination for additional candidates for studies in DSP and DD DSP. The announcement of extraordinary date for admission exam, framework topics of dissertation theses, as well as other dates and deadlines and the manner of funding, shall be made public in the Official Board section of the website of the faculty in compliance with Section 49, paragraphs 5 and 6 of the Act 111/1998 Coll. on Higher Education Institutions, as amended. It is recommended to set the dates so that students can enrol in studies by 1 September or 1 March of the following calendar year.
Administrative procedures related to the admissions process may also be carried out outside of electronic systems.

Article 3
Specification of further conditions and requirements

In compliance with Paragraph 12, Article 6 of the internal regulation "Conditions of Admission to Study and Admission Proceedings at the UCT Prague" further conditions of admission to study are specified as follows:

1. The candidates apply for the specific framework topic of the dissertation thesis published in compliance with Article 2a, or in case of extraordinary date in compliance with Article 2b, accordingly.

2. The candidate will present to the admission board together with their application the following documents:

   - a professional CV
   - a list of published works, a list of other outcomes of professional activity and practice so far
   - an overview of awards related to their studies so far and related professional work
   - in case of an application to a DD DSP, a cover letter of a maximum length of 2 pages of A4.

   The candidate will also present with their application a confirmation by their future supervisor that they have been informed about the candidate's plan to apply to the given topic and they will also present other attachments of administrative nature that are listed in the electronic application system at the UCT Prague website for candidates at https://phd.vscht.cz/prospective-doctoral-candidates/admission-procedure.
   Candidates submitting their application to a DD DSP and to a DSP implemented in English will present all documents in English.

3. The admission board will have the documents presented together with the application available in advance. The entrance exam for admission to a DSP is carried out in the form of an interview that can take place online. During the interview, the candidate is, as a rule, assessed on the basis of a professional discussion, a motivation interview on the topic of their dissertation, while the admission board assesses the professional abilities of the candidate, their ability to study in the respective field within the DSP and the qualification for independent research work. Also the level and skills in the English language are assessed during the interview in the part of the interview that is done in English. In case of an interview for a Czech DSP, other parts of the interview can be done in Czech. Also the quality and direct contribution of the candidate to the presented publications and the earned awards

related to the studies or professional work so far can be taken into consideration. In justified cases, the Dean may define other method and form of verification of the required professional and language qualification for study in DSP.

4. In case of foreigners applying for study in DSP provided in the Czech language, the admission board assesses the Czech language skills under Article 3 paragraph 2 and 3. The admission board does not assess the Czech language skills of foreigners who have obtained secondary school education with final exams (maturita) in the Czech or Slovak languages, those who have completed university studies in the Czech or Slovak languages, or those who prove to have passed a Czech language exam at the level of B2 or higher.

5. In case of candidates applying for study in DSP provided in the English language, the admission board assesses the professional abilities and qualifications under Article 3 paragraphs 2 and 3, as well as the candidate´s knowledge of the English language. The admission board does not assess the English language skills of English native speakers and those candidates who prove to have passed an English language exam at the level of B2 or higher.

6. Further condition for admission to DSP is their medical fitness for study in the given DSP proven by a medical statement of fitness for study at UCT Prague on the form template provided by UCT Prague.

7. Based on the entrance examination pursuant to Art. 3, Paras 3 and 4 or 5, and based on the assessment of the application and its attachments pursuant to Art. 3, Paras 2 and 6, the admission board will determine the order of candidates.

8. Candidates for studies in DD DSP submitting their application at UCT Prague as their home university shall be subject to the conditions under Article 3 paragraphs 1 through 7.

9. Candidates for studies in DD DSP submitting their application at UCT Prague as their partner university (host-university) shall be subject to the requirements for completed education, language level and other requirements defined by the internal regulations “Conditions of Admission to Study at the UCT Prague” and “Study Conditions for Foreigners Studying at the UCT Prague”. The admission proceedings are carried out primarily at the partner foreign university according to the requirements of the foreigner university, admission of the selected candidates is approved by the Dean of the faculty of UCT Prague. The Dean may request additional documents from the candidate.

10. The Dean's Decision on admission to the DD DSP cannot be issued without the confirmation of acceptance of the applicant for DD DSP from the partner foreign university.

11. In case the applicant who applied to DD DSP at the faculty of UCT Prague as a home university is recommended for admission to the DD DSP on the basis of the admission procedure at the UCT Prague, but is not recommended for admission by the partner foreign university by the date of enrolment in study, the applicant may submit a written request to the Dean to allow submission of additional application to the DSP accredited at the faculty that is not carried out in cooperation with foreign universities. If this is the case, the assessment taken during the interview that took place based on the application to DD DSP is used.

12. In case a candidate cannot be accepted to a full-time form of study due to insufficient funds of the department, they can require a change to the part-time form of study.

13. Students in both full-time and part-time form of study have the same study obligations set out in the Study and Examination Rules. Students in the full-time form of study have additional obligations related to the needs of their department. Students in the full-time form of study receive a monthly doctoral stipend during the standard period of study according to the Scholarship Rules and the Rector’s Decree that stipulates the amount of and conditions for the doctoral stipend.

14. A maximum of one applicant may be admitted for any specific suggested subject.

15. Every application from a candidate who is not a Czech national will be assessed on an individual basis in accordance with UCT Prague's regulations. Depending on the study programme and dissertation topic chosen by the applicant and the applicant's nationality, an assessment will be conducted in particular regarding the provision of the so-called 'technical assistance' on the part of UCT Prague to ensure compliance with applicable sanctions regulations and international sanctions concerning specific individuals or nationals of a particular foreign state.
    For the purposes of this provision and in accordance with legal regulations, technical assistance is defined as including, among other things, the provision of instructions, advice, training, consultations, as well as the transfer of working knowledge or skills, including orally.
    A decision regarding the admission or non-admission of an applicant may be affected by International Sanctions, even if the applicant otherwise meets all other requirements for admission.

Article 4
DSP a DD DSP provided at the Faculty of Food and Biochemical Technology

DSP:	Microbiology Biotechnology Food Chemistry and Technology Biochemistry and Bioorganic Chemistry Food and Natural Products Biotechnology of pharmaceuticals
DD DSP:	Biotechnology Biochemistry and Bioorganic Chemistry

1. All doctoral study programmes are implemented as full-time study programmes or as a combination of full-time and part-time study.

2. The standard period of study in DSP is four years. In doctoral study programmes students can receive a scholarship throughout the whole standard period of study in full-time form of study.

3. All announced doctoral study programmes, are also accredited to be implemented in the English language. A fee is imposed by a Rector's Decree for studying in a study programme implemented in a foreign language.

Article 5
Temporary and final provisions

1. If the application does not meet the defined requirements, the student will be called on to correct the fault within reasonable time. Should the faults of the application not be corrected within the provided deadline, the admission proceedings will be stopped.

2. This Decree shall enter into force on the date of signature by the Dean.

doc. Ing. Aleš Rajchl, Ph.D. m. p.
Dean of FFBT